

# User Manual for Paper Submission

**Step 1:** At first open ICACE 2018 website. Website Address: <http://www.civilcuet.com>

The screenshot shows the homepage of the ICACE 2018 website. At the top, there is a banner with the text: "4<sup>th</sup> International Conference on Advances in Civil Engineering", "December 19-21, 2018 Chittagong, Bangladesh", and "ICACE 2018". The banner also features the ICACE logo on the left and the Cuet logo on the right. Below the banner is a green navigation bar with the following links: HOME, ABOUT, FAQ, SIGN IN, SIGN UP, and CONTACT. The main content area is titled "ICACE-2018 Management System" and contains four icons with corresponding labels: AUTHORS (person icon), REVIEWERS (person with document icon), DOCUMENTATION (document icon), and TESTIMONIALS (document icon). At the bottom, there is a dark blue footer with four columns: "LINKS" (IEEE, Springer, IEB), "LAST WORKS" (NCWRE - 2018, ICMERE - 2017, ICPSDT - 2017), "OTHERS" (Google, Microsoft, Appple), and "GETTING ALL UPDATED USING NEWSLETTER" (with a SUBSCRIBE button and social media icons for Twitter, Facebook, and LinkedIn). The footer also includes the text "Copyright(c) HostPaper 2018-2021" and "All Rights Reserved HostPaper, Powered by HostPaper".

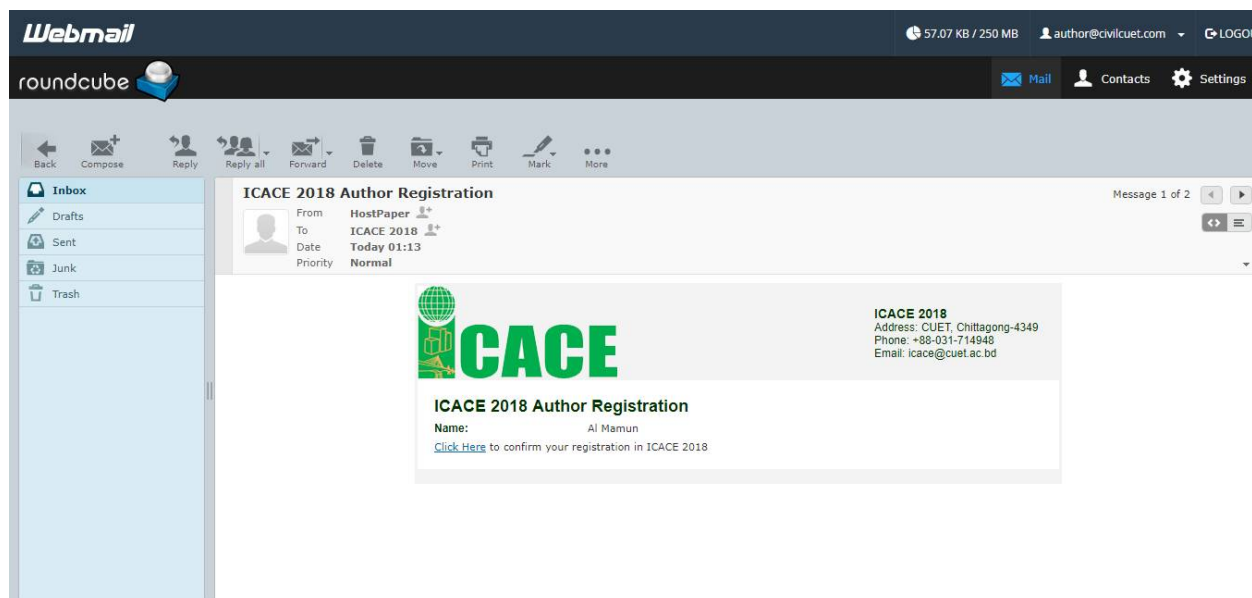
**Step 2:** Then Click “SIGN UP” Link from Top Menu.



The screenshot shows the registration form for ICACE 2018. The header includes the event title: "4<sup>th</sup> International Conference on Advances in Civil Engineering", the dates "December 19-21, 2018", and the location "Chittagong, Bangladesh". The ICACE logo is prominently displayed on the left. A navigation menu at the top contains links for HOME, ABOUT, FAQ, SIGN IN, SIGN UP, and CONTACT. The main content area is titled "Registration Form" and contains three input fields: "Your Name" with a person icon, "Your Email (\*)" with an envelope icon, and "Password (\*)" with a lock icon. A blue "Sign Up" button is located at the bottom of the form.

**Step 3:** Fill up those three (Name, Email, and Password) information's and Click “SIGN UP” Button. Then you will get “Congratulation, an email has been sent to your inbox for registration confirmation.” message.

For confirming your registration, go to your email account and open “ICACE 2018 Author Registration” email.

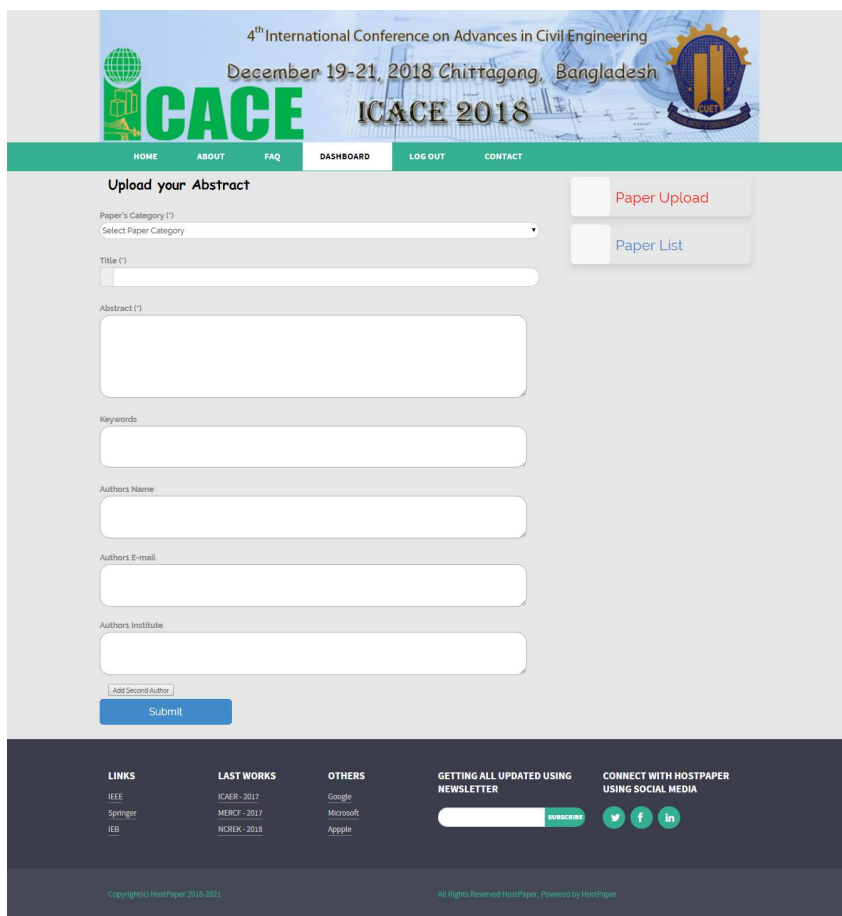


Then Click “[Click Here](#)” to confirm your registration in ICACE 2018

**Step 4:** Now you logged in as Author. Click “**Upload Paper**” for uploading your paper abstract.



**Step 5:** Then fill up your abstract with Author information.



After submitting your paper's information you will get "Congratulations, your abstract has been submitted successfully." message.

**Step 6:** Click "**Paper List**" for viewing your submitted paper's status.



All Submitted Paper's List (Total 1 Papers)					
Paper ID	Author	Paper Title	Abstract	Payment	Status
9	Al Mamun Khalid Ibn Zinnah	Demo Title for ICACE 2018	Demo Abstract. for ICACE 2018. Demo Abstract. for ICACE 2018. Demo Abstract. for ICACE 2018. Demo Abstract. for ICACE 2018. Demo Abstract. for ICACE 2018.	Coming Soon	Submitted ( Waiting for editorial decision )

Moreover, you can edit your personal information by clicking "**SETTINGS**" link.